



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/060,033	01/28/2002	Gerald Lacour	Smarttrak-pat

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P.O. Box 1470  
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CONFIRMATION NO. 6570

## FORMALITIES LETTER



\*OC000000007546328\*

Date Mailed: 02/27/2002

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 370 to complete the basic filing fee for a small entity.*
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 435.

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*A copy of this notice MUST be returned with the reply.*

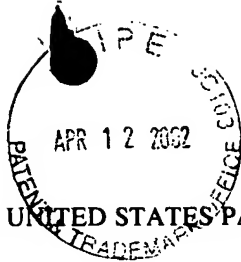
B. Habbebold  
Customer Service Center  
Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

04/17/2002 WABRHAM1 00000018 10060033

01 FC:201  
02 FC:205370.00 OP  
65.00 OP

WAH



COPY OF PAPERS  
ORIGINALLY FILED

MP #  
#3

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In Re Application of:

Gerald Lacour, Garrett Lacour,  
Robert Corbin, Matt Nowicky

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**SPECIFICATION IDENTIFICATION**

the specification of which, entitled "BUSINESS METHOD FOR TRACKING CUSTOMER PRESENTATIONS BY VEHICLE SALES REPRESENTATIVES":

[ ] is attached hereto.

[x] was filed on 1/28/2002 as

[x] Serial No. 10/060,033

[ ] Express Mail No. \_\_\_\_\_

and was amended on \_\_\_\_\_

Commissioner of Patents and Trademarks  
Washington, D. C. 20231

Dear Sirs:

In response to the *Notice to File Missing Parts of Application--Filing Date Granted* mailed 2/27/2002, please find the *Combined Declaration and Power of Attorney* which is necessary to make the application complete. Also enclosed is a check in the amount of \$435.00 to cover the filing and related fees for rendering this submission timely.

In accordance with 37 CFR 1136(a), Applicant here respectfully requests an extension of time to submit these papers, the fee for which is included in the enclosed payment.

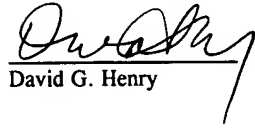
A copy of the *Notice to File Missing Parts of Application--Filing Date Granted* is enclosed herewith as required by PTO policy.

Respectfully submitted,

David G. Henry  
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CERTIFICATE OF MAILING

I hereby certify that this correspondence is being deposited with the United States Postal Service as First Class Mail in an envelope addressed to: Commissioner of Patents and Trademarks, Washington, D.C. 20231, on this the 2<sup>nd</sup> day of April, 2002.

  
David G. Henry